

Paul
Surprenant/Australia/IBM
23/08/2007 04:10 PM

Custom expiration date of
23/08/2008

To Diann.McMillan@corptech.qld.gov.au
cc Lochlan Bloomfield/Australia/IBM@IBMAU,
Keith.goddard@corptech.qld.gov.au,
terry.burns@corptech.qld.gov.au,
bcc
Subject CorpTech. IBM Request for Information

Hi Diann,

Would you please consider this a formal request for information. Attached is an updated request log, to which I've also added the Training request (below).

The log includes open requests from the first phase of work. We would still like information for those, too.

If this is supposed to go to Trish, would you let me know?

If you have questions, please don't hesitate to contact me.

Thank you.

Paul Surprenant



Paul.Surprenant@au1.ibm.com



CorpTech. IBM Information Request Log.xls

----- Forwarded by Paul Surprenant/Australia/IBM on 23/08/2007 04:05 PM -----

Paul
Surprenant/Australia/IBM
21/08/2007 09:56 AM

To Diann.McMillan@corptech.qld.gov.au
cc Lochlan Bloomfield/Australia/IBM@IBMAU,
Keith.goddard@corptech.qld.gov.au,
terry.burns@corptech.qld.gov.au
Subject CorpTech. IBM Request. SAP Training

Hi Diann,

I hope you're well. In preparation for the next round, can we request the following:

- Training strategy
- Training material design and development guidelines and standards
- SAP Training material samples
 - HR / Payroll
 - Finance
- SAP Training development status, e.g., training procedures developed versus training procedures planned
 - HR
 - Finance

We recognise Finance may be further along than HR. Our objective is to get a better understanding of the starting point for future development should we be selected to work with CorpTech.

If you have questions, please feel free to call.

Cheers.

Paul Surprenant

[REDACTED]

[REDACTED]

[REDACTED]

Paul.Surprenant@au1.ibm.com

Topic ID	Item	Description	Status	Requested	Due Date	CorpTech HR Response	Document Log	Finance Response
Business Case								
BC-1	Business Case / Value Realisation Standard Offer	Please provide all of following (if they do not exist, please indicate why) - original signed-off business case; - statement of expected and/or required benefits, whether from original business case or defined at later period of time.	Not Received	24-Jul	26-Jul			
Technical								
T-1	Technical Architecture document	Please provide Enterprise Application Technology schema, including charts, diagrams, and test documentation. Note: Schema includes, but not limited to, integration notes between applications and databases, user interface panels, and name of integration software used to link applications, e.g., SAP Finance, HR/Payroll, Portal, Workbrain, SABA, Recruit-ASP.	Not Received	24-Jul	26-Jul			
T-2	SAP Multiple Instance documentation	Please provide documentation explaining rationale for recommending multiple instances, estimated additional costs, if any (e.g., licences, estimated upgrade costs), and pros/cons versus single instance.	Not Received	24-Jul	26-Jul			
T-3	Integration Status	Please provide status of enterprise integration implementation effort, e.g., Portal, Portal integration, SSO, workflow (eg between apps etc), SSO, etc.	Not Received	25-Jul	26-Jul			
T-4	Hosting and operational services	Can you provide an itemised list of the services that CITEC or other service providers deliver to CITEC including SLA sets and service levels.	Open	23-Aug	27-Aug			
T-5	Integration strategy	Please provide the strategy that governs system and application integration.	Open	23-Aug	27-Aug			
T-6	Data migration strategy	Please provide the strategy that governs data migration.	Open	23-Aug	27-Aug			
T-7	Implementation strategy	Please provide the strategy that governs implementation and releases to agencies.	Open	23-Aug	27-Aug			
HR								
Payroll Systems								
Awards								
Reports								
Release Schedule								
Application Support								
Organisation Chart								
O-2	CorpTech Organisation Staff	Per O-1, information provided only total numbers of staff and % of staff that were contractors, as of 26 July. - Please provide detailed staffing information of CorpTech staff (see related tabs for completion, 1/ CorpTech Staff - Business Solution; 2/ CorpTech Staff - Release Mgmt) - Please provide CorpTech Organisation Chart (current and planned) Our objective is to obtain all relevant staff information necessary to understand CorpTech's current and planned (i.e., known) staff complement. Information will be used for such activities as transition planning. If these count cover full CorpTech staff, please provide additional information.	Open	23-Aug	27-Aug			
DETA								
D-1	DETA - Release 4 & 5	Please clarify DETA Release 4 & 5 scope. Document "SSS Program Rebuild Project" indicates VET is in scope for Release 5. Previous information from Finance states VET is in scope for Release 4 and TAFE for Release 5.	Open	23-Aug	24-Aug			

CorpTech

Requests To CorpTech

Topic ID	Item	Description	Status	Requested	Due Date	CorpTech HR Response	Document Log	Finance Response
D-2	DETA HR	Please provide all documents that enable detailed understanding of DETA scope (e.g., process, RICEFS, etc.), detailed plan, progress against plan, status, issues, and risk. Please include team size, team roles, management structure, and change management work done to date with DETA and SSP.	Open	23-Aug	27-Aug			
R-1	Release 5	Please provide all documents that enable detailed understanding of Release 5 scope, detailed plan, progress against plan, status, issues, and risk. Please include team size, team roles, management structure, and change management work done to date with agencies and SSP.	Open	23-Aug	27-Aug			
TR-4	Training	Please provide all Training-related documentation, including - Training strategy - Training material design and development guidelines and standards - SAP Training material samples (2 of each below) - HR / Payroll - Finance - SAP Training development status, e.g., training procedures developed versus training procedures planned - HR - Finance	Open	21-Aug	27-Aug			



Shaurin.Shah@corptech.qld
.gov.au

24/08/2007 03:05 PM

Custom expiration date of
24/08/2008

To Paul Surprenant/Australia/IBM@IBMAU

cc Lochlan Bloomfield/Australia/IBM@IBMAU,
Trish.Brabyn@corptech.qld.gov.au,
Diann.McMillan@corptech.qld.gov.au,

bcc:

Subject Training Related Information

Hello Paul,

As per your formal request for information, enclosed herewith are all the Training Information Documents provided to you now as part of the evaluation process. Please mark all requests to myself, Trish and Diann in future.

Please treat this as Commercial in Confidence.
(See attached file: TR1-SSS-Training Information.zip)

..Kind regards,
Shaurin Shah
Implementation Project Manager
Shared Service Solutions, CorpTech



email : shaurin.shah@corptech.qld.gov.au



- TR1-SSS-Training Information.zip

Re: Training Related Information 

Paul Surprenant to: Shaurin.Shah

24/08/2007 04:11 PM

Cc: Diann.McMillan, Keith.Goddard, Lochlan Bloomfield, Terry.Burns,
Trish.Brabyn

[Show Details](#)

Custom expiration date: 24/08/2008

Received, thanks Shaurin.

We'll be sure to work with you going forward.

Cheers.



Paul.Surprenant@au1.ibm.com

Shaurin.Shah@corpotech.qld.gov.au



Shaurin.Shah@corpotech.qld
.gov.au

24/08/2007 03:05 PM

To Paul Surprenant/Australia/IBM@IBMAU

cc Lochlan Bloomfield/Australia/IBM@IBMAU,
Trish.Brabyn@corpotech.qld.gov.au,
Diann.McMillan@corpotech.qld.gov.au,
Terry.Burns@corpotech.qld.gov.au,
Keith.Goddard@corpotech.qld.gov.au

Subject Training Related Information

Hello Paul,

As per your formal request for information, enclosed herewith are all the Training Information Documents provided to you now as part of the evaluation process. Please mark all requests to myself, Trish and Diann in future.

Please treat this as Commercial in Confidence.
(See attached file: TR1-SSS-Training Information.zip)

..Kind regards,
Shaurin Shah
Implementation Project Manager
Shared Service Solutions, CorpTech



email : shaurin.shah@corpotech.qld.gov.au
[attachment "TR1-SSS-Training Information.zip" deleted by Paul
Surprenant/Australia/IBM]



Shaurin.Shah@corptech.qld
.gov.au

24/08/2007 04:54 PM

To Lochlan Bloomfield/Australia/IBM@IBMAU

cc

bcc

Custom expiration date of
24/08/2008

Subject Meeting Offer Pre RFO

History:

☞ This message has been replied to.

Hi,

Terry asked me to send this email to you.

In anticipation of the forthcoming tender, would you like to schedule a 2-3 hour meeting with Terry and Keith to discuss the positive and negative aspects of what you have proposed to date, as well as your initial questions/thoughts with respect to the pending RFO.

If you decide to take this offer please let me know and I can ask Terry's Secretary to organize the same.

..Kind regards,
Shaurin Shah
Implementation Project Manager
Shared Service Solutions, CorpTech

[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
email : shaurin.shah@corptech.qld.gov.au



Re: Meeting Offer Pre RFO 

Lochlan Bloomfield to: Shaurin.Shah

24/08/2007 05:56 PM

Bcc: Paul Surprenant, Jason Cameron, Chris Prebble, Brooke
Freeman, Sara Simpson

[Show Details](#)

Default custom expiration date: 23/08/2008

Yes, Shaurin. IBM would appreciate a discussion with Terry and Keith.

Please get Terry's secretary to call me to arrange a time.

Cheers

Lochlan

Shaurin.Shah Hi,

24/08/2007 04:57:40 PM

From: Shaurin.Shah@corptech.qld.gov.au
To: Lochlan Bloomfield/Australia/IBM@IBMAU
Date: 24/08/2007 04:57 PM
Subject: Meeting Offer Pre RFO


Hi,

Terry asked me to send this email to you.

In anticipation of the forthcoming tender, would you like to schedule a 2-3 hour meeting with Terry and Keith to discuss the positive and negative aspects of what you have proposed to date, as well as your initial questions/thoughts with respect to the pending RFO.

If you decide to take this offer please let me know and I can ask Terry's Secretary to organize the same.

..Kind regards,
Shaurin Shah
Implementation Project Manager
Shared Service Solutions, CorpTech


email : shaurin.shah@corptech.qld.gov.au



Shaurin.Shah@corptech.qld
.gov.au

27/08/2007 12:55 PM

Custom expiration date of
27/08/2008

To Lochlan Bloomfield/Australia/IBM@IBMAU

cc

bcc

Subject Re: Meeting Offer Pre RFO

Hi,

As per your request I have managed to reschedule the same to 2.15 pm - 4.00 pm (from 3.00pm - 5.00pm as earlier advised) on Thursday 30th Aug. Formal invite will follow.

..Kind regards,
Shaurin Shah
Implementation Project Manager
Shared Service Solutions, CorpTech



email : shaurin.shah@corptech.qld.gov.au

Lochlan
Bloomfield
<lochlan.bloomfie
ld@au1.ibm.com>

24/08/2007 05:56
PM

To Shaurin.Shah@corptech.qld.gov.au

cc

Subject Re: Meeting Offer Pre RFO

Yes, Shaurin. IBM would appreciate a discussion with Terry and Keith.

Please get Terry's secretary to call me to arrange a time.

Cheers

Lochlan

From: Shaurin.Shah@corptech.qld.gov.au

To: Lochlan Bloomfield/Australia/IBM@IBMAU

Date: 24/08/2007 04:57 PM

Subject: Meeting Offer Pre RFO


Hi,

Terry asked me to send this email to you.

In anticipation of the forthcoming tender, would you like to schedule a 2-3 hour meeting with Terry and Keith to discuss the positive and negative aspects of what you have proposed to date, as well as your initial questions/thoughts with respect to the pending RFO.

If you decide to take this offer please let me know and I can ask Terry's Secretary to organize the same.

..Kind regards,
Shaurin Shah
Implementation Project Manager
Shared Service Solutions, CorpTech


email : shaurin.shah@corptech.qld.gov.au